

The TWIN CESSNA Flyer
CONVENTION
VENDOR
REGISTRATION PACKET



May 17-20, 2017

If you wish to register online for the convention please click [HERE](#)

If you prefer NOT to register online, this packet includes all of the registration forms and links needed that are form fillable from your computer.

Page 1 - Frequently Asked Questions

Page 2 - Vendor Information

Page 3 - TTCF Convention Registration
(If you choose not to register online)
(Please email, fax or mail direct to Bill Alberts)

Page 4 - TTCF Convention Registration (Continued)
(Please email, fax or mail direct to Bill Alberts)

Page 5 -TTCF Auction Donation Form or Click [Here](#) to Download the Form.
(Please email, fax or mail direct to Bill Alberts)

DOUBLETREE by HILTON REID PARK Reservations:
Click Here --> [To Book Your Group Rate For THE TWIN CESSNA FLYER](#)

Or

Call: 520-881-4200 (Use "The Twin Cessna Flyer" for the Group Rate)

FBO INFO
Million Air (KTUS) 520-445-6300

Please read and complete each registration form carefully

FREQUENTLY ASKED QUESTIONS

What does the registration fee cover?

The registration fee covers all food and non-alcoholic beverages from Wednesday night through Sunday morning with the exception of Saturday nights dinner. It also includes transportation to/from the airport and hotel, seminars, etc. You should not have any extra expenses except your room, tours and shopping.

Do I have to pay for my spouse or guests?

The majority of the money spent on the The Twin Cessna Flyer Convention is for food, therefore everyone must pay the registration fee.

Do I have to pay the full convention fee if only attending a portion of the convention?

It would be too difficult to come up with fees for just part of the convention. In addition, the sponsors pay a large portion of the total cost of the convention, which makes it even more difficult to come up with partial fees.

What if I have to cancel after registering?

If you cancel up to May 1st, 2017 you will receive a 100% refund. After May 1st, 2017 there are no refunds. There are no exceptions to this policy.

Do I need to rent a car for the convention?

Transportation is provided to/from the airport and hotel. If you are doing any activities on your own you may wish to rent a car through the FBO directly.

When is the best time to arrive & depart the convention?

You should arrive at the convention no later than Wednesday afternoon if you wish to make all the regular seminars, etc. If you are planning on attending the pre-convention tour, you should arrive by Tuesday evening. The best time to depart is on Sunday between 6:30AM-12:00PM.

What is the dress code for the convention?

The dress code is “country - club casual” for every event.

Will my companion/guest have planned activities?

The Twin Cessna Flyer will be offering many companion/guest activities. A pre-convention tour, companions tour and companions get-acquainted luncheon. We will also be offering the SIMCOM Companions Ground School on Thursday May 18th.

Please look at the following pages in the electronic Convention Brochure for the following;

Pre-Convention Tour	Page 9
Companions Tour	Page 10
Companions Ground School	Page 11
Companions Suggested Highlights	Page 12

VENDOR EXHIBITORS INFORMATION

The Twin Cessna Flyer Convention

Wednesday, May 17th to Saturday, May 20th, Tucson, Arizona

GENERAL INFORMATION TO VENDOR EXHIBITORS:

This years convention will be limited to a certain amount of Vendor Booths. Please get your registration in as soon as possible to guarantee a booth.

All vendor shipping information will be emailed to your company's primary contact person approximately one month before the convention.

If your display is small enough and you wish to transport it yourself, you may do so.

Vendor booth space and BOOTH NUMBERS will be assigned at the convention and not before, by TTCF, based on vendor exhibit specifications, space availability, and the timely receipt of the Vendor Exhibit registration and fees. Space is limited, so don't delay !!!!

VENDOR EXHIBIT SPECIFICATIONS:

Each booth will be 8' deep by 10' wide and will include pipe & draping on three sides, 6' table with skirting, two chairs, wastebasket, and small sign. The exhibit area is carpeted.

If your booth will require additional needs such as electric. That form will be emailed to your companies primary contact person approximately one month before the convention.

VENDOR SET-UP AND BREAK-DOWN

VENDOR SET-UP will be Wednesday, May 17th, 2017, from 11:00 am until 5:00 pm. No Vendor will be permitted to set up after 5:00 pm without special permission.

VENDOR BREAK-DOWN will be Saturday, May 20th, 2017 from 1:00 pm until 4:00 pm. Time is short so be prepared in advance for a quick break-down. The Drayage company or Hotel staff will be on hand to assist with shipping. If you shipped common carrier you are responsible for setting up return shipping.

Bill Alberts, TTCF convention coordinator, will be on hand during set-up and break-down of exhibits. Vendors are discouraged from dealing with the hotel directly without prior permission from TTCF.

EXHIBIT HOURS

Vendors must exhibit during the entire convention. You will not be permitted to break down at anytime during the convention without special permission from TTCF.

Exhibit hours are as follows:	Thursday, May 18th	7:00 am - 4:00 pm
	Friday, May 19th	7:00 am - 1:00 pm
	Saturday, May 20th	7:00 am - 1:00 pm

VENDOR EXHIBITORS REGISTRATION

The Twin Cessna Flyer Convention

Wednesday, May 17th to Saturday, May 20th, Tucson, Arizona

ALL VENDORS, ADDITIONAL REP'S & GUESTS ATTENDING ARE REQUIRED TO PAY THE REGISTRATION FEE

VENDOR CONTACT INFORMATION - PLEASE PRINT

Company _____

Primary Contact Person Attending _____
(Please print your name as you want it to appear on your badge)

Address _____ City _____

State _____ Zip _____ Phone (_____) _____

E-Mail _____ N# if applicable _____

VENDOR FEE SCHEDULE:

*Coming, but not having a display - just checkmark the *No Booth-just Vendor Representatives or Guests Fee.*

Vendor Exhibit Fee is \$1299.00 & includes all convention meals for one person, plus your booth and specifications mentioned on Page 2. Additional Reps' or Guests' fees are \$649.00 each which includes all Convention meals.

Booth & One Rep @ \$1299.00 After May 1st @ \$1399.00 (Each) = \$ _____

Additional Vendor Representatives or Guests Fee @ \$649.00 each = \$ _____
After May 1st @ \$749.00 each

*No Booth-just Vendor Representatives or Guests Fee @ \$649.00 each = \$ _____
After May 1st @ \$749.00 each

Additional Rep Name: _____

Additional Rep Name: _____

OPTIONAL ACTIVITIES

Wednesday Pre-Convention Tour Persons @ \$99.00 = \$ _____

Name _____

Name _____

Saturday Companions Tour Persons @ \$ 99.00 = \$ _____

Name _____

Name _____ Total Enclosed \$ _____

METHOD OF PAYMENT

Check enclosed (Make payable to Bill Alberts Consulting)

Visa Master Card Discover

Name on Card _____

Billing Street Address of card _____

City _____ State _____ Zip _____

Credit Card # _____ Expires _____ CVV _____

List Guest here: 1. _____ 2. _____
(Please print)

Wed. Pre-Convention 1. _____ 2. _____
Tour

Saturday Companions 1. _____ 2. _____
Tour

IMPORTANT REGARDING PAYMENT

IF paying by check - DO NOT FAX or EMAIL - mail both pages (2 & 3) with check

IF paying by credit card - mail, email or fax both pages.

Bill Alberts

P.O. Box 7452

Hilton Head, SC 29938

alberts46@gmail.com

Fax (866) 445-8171

HOTEL INFORMATION

This form is for Convention Registration & payment of convention fees only. Your accommodations at the hotel are your responsibility. Accommodations are not included in the convention fees.

CONVENTION FEE AND CANCELLATION POLICY

Please register for the Convention early as our planning depends on it!

The Convention fee is \$1299.00 for a Booth & One Rep. After May 1st, 2017 a Booth & One Rep is \$1,399.00 - Additional Rep's or Guest's are \$749.00

Cancellation Policy

(Until May 1st, 2017 - 100% Refund) (After May 1st, 2017 - NO Refunds)

THE TWIN CESSNA FLYER AUCTION DONATION FORM

IF DONATING AN ITEM PLEASE DESCRIBE _____

APPROXIMATE VALUE OF ITEM DONATED \$ _____

IF DONATING CASH PLEASE INSERT AMOUNT \$ _____
(Make check payable to The Twin Cessna Flyer)

YOUR NAME _____

COMPANY NAME (IF APPLICABLE) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

E-MAIL _____

PHONE (_____) _____ FAX (_____) _____

Please Fax or Email this sheet to Bill Alberts before May 1st, 2017.

If you have any questions, please feel free to contact Bill.

E-mail alberts46@gmail.com

PHONE (843) 785-9358

Fax (866) 445-8171

Bill Alberts

P.O. Box 7452

Hilton Head, SC 29938

THE TWIN CESSNA FLYER THANKS YOU IN ADVANCE FOR YOUR SUPPORT